

**Choice Restorative Medicine**  
**8074 McIntyre Square Drive - Pittsburgh, PA 15237**

**Patient Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**SS #/SIN** \_\_\_\_\_ **DOB** \_\_\_\_\_  Male  Female | **Phone** \_\_\_\_\_

**Patient's Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Employer Name** \_\_\_\_\_ **Job Title** \_\_\_\_\_

**Whom may we thank for referring you?** \_\_\_\_\_

**Appointment Reminders:** \_\_\_\_\_ **Text** \_\_\_\_\_ **Email** \_\_\_\_\_ **Cell Carrier:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

\_\_\_\_\_  
**Parent or Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

**Responsible Party**

**Name of The Person responsible for this account** \_\_\_\_\_ **Relationship to Patient** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

**Emergency Contact**

**Person to contact in case of an emergency** \_\_\_\_\_ **Phone** \_\_\_\_\_

**In case of a medical emergency, if the patient is of school age 15+, is ok to treat in my absence.**

**Is the person currently a patient at our office?**  Yes  No

**Do you have any Medical insurance?**  Yes  No **if yes, complete the following:**

**Name of the insured** \_\_\_\_\_ **Relationship to patient** \_\_\_\_\_

**Adjustor Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Insurance Company** \_\_\_\_\_ **Policy #** \_\_\_\_\_

**Date of Accident** \_\_\_\_\_ **Claim #** \_\_\_\_\_

**Ins. Co. Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

### Health History

Chief Complaint: \_\_\_\_\_

### History of Present Illness:

Location: \_\_\_\_\_  
(Where is the pain/problem?)

Quality: \_\_\_\_\_  
(Example: normal vs abnormal color, activity, etc..)

Severity: \_\_\_\_\_  
(How severe is the pain/problem on a scale of 1-10 with 10 being the most severe?)

Duration: \_\_\_\_\_  
(How long have you had this pain/ problem? When did it start?)

Timing: \_\_\_\_\_  
(Does the pain/problem occur at a specific time?)

Context: \_\_\_\_\_  
(Where were you at the onset of this pain/problem?)

Associated Signs/Symptoms \_\_\_\_\_

Date of Injury \_\_\_\_\_  work /  auto /  other

\_\_\_\_\_  
(What other associated problems have you been having?)

Modifying Factors \_\_\_\_\_

\_\_\_\_\_  
(What makes the pain/problem worse or better? Have you had previous episodes?)

### Past Medical History

(Have you ever had the following: (circle "yes" or "no"/ leave blank if you are uncertain.)

Measles	NO YES	Anemia	NO YES	Back Trouble	NO YES	Hepatitis	NO YES
Mumps	NO YES	Bladder Infection	NO YES	High Blood Pressure	NO YES	Ulcer	NO YES
Chicken Pox	NO YES	Epilepsy	NO YES	Low Blood Pressure	NO YES	Kidney Disease	NO YES
Whooping Cough	NO YES	Migraine Headaches	NO YES	Hemorrhoids	NO YES	Thyroid Disease	NO YES
Scarlet Fever	NO YES	Tuberculosis	NO YES	Date of Last Chest X-Ray _____	Any Other Disease	NO YES	
Diphtheria	NO YES	Diabetes	NO YES	Asthma	NO YES	(Please List):	_____
Small pox	NO YES	Cancer	NO YES	Hives or Eczema	NO YES		_____
Pneumonia	NO YES	Polio	NO YES	AIDS & HIV	NO YES		_____
Rheumatic Fever	NO YES	Glaucoma	NO YES	Infectious Mono	NO YES		_____
Arthritis	NO YES	Hernia	NO YES	Bronchitis	NO YES		_____
Bleeding Tendency	NO YES	Blood or Plasma		Mitral Valve Prolapses	NO YES		_____
Venereal Disease	NO YES	Transfusion	NO YES	Stroke	NO YES		_____

Previous Hospitalizations/Surgeries/Serious Illnesses	When?	Hospital, City, State
_____	_____	_____
_____	_____	_____

Do you suffer from anxiety or depression? Yes / No If yes, are you under the care of any type of physician or therapist? Yes / No

### Medication:

Have you ever taken Fen-Phen/Redux? NO YES  
Are you taking any medications (prescription or over the counter) for acid indigestion?  
 yes  no if yes what type: \_\_\_\_\_

### Patient Social History:

Marital Status Single: \_\_\_\_\_ Married: \_\_\_\_\_ Separated: \_\_\_\_\_ Divorced: \_\_\_\_\_ Widowed: \_\_\_\_\_  
Use of Alcohol Never: \_\_\_\_\_ Rarely: \_\_\_\_\_ Moderate: \_\_\_\_\_ Daily: \_\_\_\_\_  
Use of Tobacco Never: \_\_\_\_\_ Rarely: \_\_\_\_\_ Moderate: \_\_\_\_\_ Daily: \_\_\_\_\_  
Use of Drugs Never: \_\_\_\_\_ Type/Frequency: \_\_\_\_\_  
Excessive Exposure At home or at work to: Fumes: \_\_\_\_\_ Dust: \_\_\_\_\_ Solvents: \_\_\_\_\_ Airborne Particles: \_\_\_\_\_ Noise: \_\_\_\_\_

Do you exercise? Yes / No If yes, how often and what type?  
\_\_\_\_\_

CLINICIAN SIGNATURE: \_\_\_\_\_ DATE REVIEWED: \_\_\_\_\_

PATIENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

# **CHOICE RESTORATIVE MEDICINE OFFICE POLICY**

The following is an explanation of our payment and clinic policies. We believe that a clear definition will allow us both to concentrate on the most important issues – regaining and maintaining your health. We will be happy to answer any questions you may have regarding our policies, your account, or insurance coverage.

## **Patient Payment Policy**

We require that you provide credit card information to Choice Restorative Medicine. You will not be treated without a credit card on file. The credit card provided will be debited **in the event you have any outstanding balance overdue by 90 days**. You will receive statements each month via mail and our office will attempt to contact you via phone and email address provided at least 24 hours prior to debiting the card. We will contact you one month prior to the expiration date indicated on the card to obtain updated information.

## **Credit Card Authorization**

By providing the credit card below, I \_\_\_\_\_, authorize Choice Restorative Medicine to debit my credit card in the event I have an outstanding balance that is greater than 120 days. Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_ Other \_\_\_\_\_

Exp. \_\_\_\_ / \_\_\_\_ CVS \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Billing Policy**

Patients under care are required to make regular payments on all unpaid balances, except for properly documented Worker's Compensation or auto injury claims. Payments need to be paid in accordance with the arrangements you have made with the front desk assistant. We do charge a 40% interest on all account balances over 120 days for delinquent accounts with a declined credit card. They are also forwarded to a collection agency at that time.

You will receive a monthly statement with all your charges itemized. Please review these and retain them for your records (taxes, etc.). For questions about your bill, please call 412-364-9699.

We will not submit claims for non-covered services to any insurance companies or third-party payors under any circumstances. This includes submissions with the intent of obtaining denials. This also refers to maintenance and cash-based services.

## **Confidentiality**

Every employee of this company has been trained to maintain strict confidentiality regarding patient information. For a family member or friend to obtain general information such as your appointment time they must ask for you by first and last name and be able to prove their relationship status with you. If you do not wish any information to be shared, please make the front desk assistant aware.

Today most insurance policies do cover chiropractic care. We will be happy to file your primary insurance claim for you and do everything we can to ensure that you receive proper reimbursement; however, we cannot take responsibility for what your health insurance will or will not cover.

## **Appointments**

In order to better serve our patients, we ask that you call if you are unable to make your appointment or if you will be late. Your appointment time is reserved for you. If you fail to notify our office, it leaves a time slot open that could be used to help someone else. Please help us help others. In case of emergency you may contact the office for a special appointment at 412.364.9699 and emergency appointment fee will apply for after hours emergency.

## **HIPAA Acknowledgement Sheet**

### **Acknowledgement of Receipt of notice of Privacy Practices for Protected Health Information**

I acknowledge that I have received Choice Restorative Medicine's Notice of Privacy Practices for protected health information.

Date: \_\_\_\_\_ Name of Patient: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of patient/Personal Representative

### **Patient Rights and Responsibilities**

I acknowledge that I received Choice Restorative Medicine's Patient Rights and Responsibilities information.

Date: \_\_\_\_\_ Name of Patient: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of patient/Personal Representative

### **Do you know what an advance directive is?**

Advance directives are a means for you to tell your health care givers about the care you wish to receive or not receive should you ever become unable to tell them of your wishes. There are two forms of advance directives, The first is a Living Will. The other is known as a "durable power of attorney for health decisions," or may also be called "durable appointment of a surrogate health care decision." Please discuss your advance directive choices with your Primary Care Physician."

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# CHOICE RESTORATIVE MEDICINE CONSENT TO TREAT

I hereby consent to the performance of treatment rendered by any provider at Choice Restorative Medicine that **may** include various modes of physical medicine modalities, injections, examinations, procedures, and diagnostic testing, when warranted, on me (or on the patient named below, for whom I am legally responsible).

I have had an opportunity to discuss with the medical professional at Choice Restorative Medicine the nature and purpose of any recommended medical exam, injections, test, or other procedures. I understand that results are not guaranteed.

I understand and am informed that in the practice of medicine there are some risks to treatment and diagnostic services including but not limited to:

Examinations: increased pain or discomfort.

Injections/Procedures: increased pain and discomfort, swelling, infection, bleeding, bruising, burning, and allergic reaction.

Radiographs: ionizing radiation can be harmful to a fetus for those who are pregnant or might be pregnant.

I do not expect the certified medical professional to be able to anticipate and explain all risks and complications, and I wish to rely upon the certified medical professional to exercise judgment during the procedure which the certified medical professional feels at the time, based upon the facts then known to him or her, is in my best interest. The certified medical professional named below has additionally explained the risks associated with my refusal of treatment.

I have read, or have had read to me, the above consent. I have also had an opportunity to ask questions about its content, and by signing below I agree to the above-named procedures. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

Patient/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_

Patient Name:

**Advance Beneficiary Notice of Non-coverage (ABN)**

**NOTE:** If Medicare does not pay for **services/procedures listed below**, you may have to pay. Medicare does not pay for everything, even some care that you or your health care provider have.

We expect Medicare may not pay for the services below.

Services/Procedures:	Reason Medicare May Not Pay:	Estimated Cost:
Trigger point injections, joint injections, tendon Frequency sheath injections.	they allow 3 sessions in 3 months.	\$60 per session
X-Rays	Performed/prescribed by a licensed Doctor of Chiropractic- <b>MEDICARE WILL NOT PAY</b>	\$50 per body region
Exams	Performed/prescribed by a licensed Doctor of Chiropractic- <b>MEDICARE WILL NOT PAY</b>	\$35 per exam
Modalities	Performed/prescribed by a licensed Doctor of Chiropractic- <b>MEDICARE WILL NOT PAY</b> *we will not prescribe	N/A

**WHAT YOU NEED TO DO NOW:**

- Read this notice, so you can make an informed decision about your care.
- Ask us any questions that you may have after you finish reading.
- Choose an option below about whether to receive the services/procedures listed above. **Note:** If you choose Option 1 or 2, we may help you to use any other insurance that you might have, but Medicare cannot require us to do this.

<b>OPTIONS:</b> Check only one box. We cannot choose a box for you.
<input type="checkbox"/> <b>OPTION 1.</b> I want the services/procedures listed above. You may ask to be paid now, but I also want Medicare billed for an official decision on payment, which is sent to me on a Medicare Summary Notice (MSN). I understand that if Medicare doesn't pay, I am responsible for payment, but I can appeal to Medicare by following the directions on the MSN. If Medicare does pay, you will refund any payments I made to you, less co-pays or deductibles.
<input type="checkbox"/> <b>OPTION 2.</b> I want the services/procedures listed above, but do not bill Medicare. You may ask to be paid now as I am responsible for payment. I cannot appeal if Medicare is not billed.
<input type="checkbox"/> <b>OPTION 3.</b> I don't want the services/procedures listed above. I understand with this choice I am not responsible for payment, and I cannot appeal to see if Medicare would pay. <b>Additional</b>

**Information:**

**This notice gives our opinion, not an official Medicare decision.** If you have other questions on this notice or Medicare billing, call **1-800-MEDICARE** (1-800-633-4227/TTY: 1-877-486-2048). Signing below means that you have received and understand this notice. You also receive a copy.

<b>Signature:</b>	<b>Date:</b>
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